

Audio Recording Agreement

Reasonable accommodations are provided pursuant to the Americans with Disabilities Act, the ADA Amendments Act, and Section 504 of the Rehabilitation Act. Accommodations provide equal access to learning and eliminate potential barriers for students with disabilities. Individual accommodations are determined for students with disabilities by Disability Services.

Student Agreement

- I understand that, because of my disability, I may record class sessions for my personal study use only.
- I understand that, before recording any class sessions, I am expected to discuss the implementation of this accommodation with my instructor.
- I understand that I shall keep the recording and its contents confidential and may not disclose or share the recording with any third party, including any large language model or generative artificial intelligence tool, except that I may share the recording with Penn's approved transcription vendor for the sole purpose of obtaining a written copy of class notes as part of my approved accommodation.
- I understand that I may not use the recording, its contents, and notes that I take based on the recording and its content for any purpose other than for my personal study use.
- I understand that information contained in the audio-recorded class session is likely subject to and protected by federal and international copyright legislation and may not be published, sold, disclosed, released, or quoted (in whole or in part) without explicit written consent from the lecturer and the University of Pennsylvania and without properly identifying and crediting the instructor.
- I understand that, at the discretion of the instructor, audio recording may be prohibited during portions of classes that involve sensitive content, such as personal discussion or self-disclosure, that will not be assessed or needed for reference in the course.
- I understand that violation of this agreement may make me subject to discipline under the Code of Student Conduct or to liability under copyright laws and/or civil litigation.
- I understand that at the end of each term, I am required to delete all audio recordings of class sessions.
- I understand that I will be required to sign this Audio Recording Agreement at the beginning of each semester to use my audio recording accommodation.

My signature below indicates my agreement and intent to follow the terms as stated.

Student Name: _____

Signature: _____

Date: _____